

Local Government Pensions - Schedule of Events 2021/22

Date Due	Event	Completed
1 April 2021	Pensioner Newsletter and Board Vacancy Advert	26 March 2021
March 2021 Within 2 weeks of quarter date	Tax return for Quarter 4 (to 31/3/2021)	1 April 2021
1 April 2021	Employee Contribution band review/ implementation.	1 April 2021
1 April 2021	Revaluation of CARE benefits.	1 April 2021
1 Monday in April following Tax Year End	Pensions Increase (PI) – Annual Inflation increase.	12 April 2021
31 May 2021	Pensioner P60s distributed	21 May 2021
June 2021 Within 2 weeks of quarter date	Tax return for Quarter 1 (to 30/06/2021)	14 July 2021
31 July 2021	Publish signed City Fund Accounts (including the Pension Fund Accounts)	30 July 2021
31 st August 2021	Issue of Annual Benefit Statements deadline.	23 August 2021
September 2021 Within 2 weeks of quarter date	Tax return for Quarter 2 (to 30/09/2021)	4 October 2021
30 September 2021	Employee Contribution Band review	30 September 2021
5 October 2021	Issue of Annual Allowance (AA) Saving Statements deadline	1 October 2021
10 November 2021	Scheme Return to the Pensions Regulator	9 November 2021
30 November 2021 and 7 December 2021	Draft accounts to Audit & Risk Management Cttee and Finance Cttee	30 November 2021 and 7 December 2021
1 December 2021	Publication of Pension Fund Accounts and Annual Report	Draft accounts published only. Awaiting sign off on City Fund Accounts.
December 2021 Within 2 weeks of quarter date	Tax Return for Quarter 3 (to 31/12/2021)	12 January 2022
31 st January 2022	HMRC Event 22 Report – List of Annual Allowance cases exceeding the Previous years' threshold.	26 January 2022
March 2022 Within 2 weeks of quarter date	Tax return for Quarter 4 (to 31/3/2022)	
1 April 2022	Employee Contribution band review/ implementation.	
1 April 2022	Revaluation of CARE benefits.	
1 Monday in April following Tax Year End	Pensions Increase (PI) – Annual Inflation increase.	
31 May 2022	Pensioner P60s distributed	
June/July 2022	Valuation data to the pension fund's actuary	
June 2022	Tax return for Quarter 1 (to 30/06/2022)	

Appendix A

Within 2 weeks of quarter date		
31 July 2022	Publish signed City Fund Accounts (including the Pension Fund Accounts)	
31 st August 2022	Issue of Annual Benefit Statements deadline.	
September 2022 Within 2 weeks of quarter date	Tax return for Quarter 2 (to 30/09/2022)	
30 September 2022	Employee Contribution Band review	